



Department of Information Technology

Vision: “To Visualize the creation of skilled, proficient IT professionals to meet current challenges.”

Mission:

- To encourage young minds for training & entrepreneurship.
- To convey standard education in a rapidly changing environment with ethical values.
- To provide an environment where students can continuously learn, apply & communicate knowledge.

Subject Name: Management

Assignment No :-1

Course Outcome: Use basic management principles to execute daily activities

Topic Name :-Introduction to Management concepts and Managerial skill

- 1.What is Management? Define Role and Importance of Management.
- 2.What is characteristics of Management?
- 3.Write a short Note on:-
 - a) Top Management and their functions
 - b) Middle Management and their functions
 - c)Lower Management and their functions
- 4.Define difference between Management and Organization
- 5.Explain Types of Organization. Define difference between Line organization and Functional organization

Date of Submission :-

Assign By :- Mrs.Rani Ghorpade



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Subject Name: Management

Assignment No :-2

Course Outcome: Use principle of planning for accomplishment of tasks

Topic Name :- Planning and Organizing at Supervisory Level

1. What are Advantages of Planning by Supervisor?
2. Define difference between Supervisory Planning and Managerial Planning
3. How Supervisor can be Effective in Organizing Skills
4. What are Advantages of Good Relations in a Group.
5. Explain Matching human need with Job needs.

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Subject Name: Management

Assignment No :-3

Course Outcome: Use principles of controlling for implementing the plans

Topic Name :- Directing and Controlling at Supervisory Level

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1. Define Completeness and Feasibilities of Instructions.
 2. What are the Needs/Requirements of Effective Direction by Supervisor.
 3. Explain Characteristics of a Good Instructions.
 4. Write a short note on :-
 - a) Non-Quantitative Methods of Control (Quality)
 - b) Quantitative control techniques (Quantity)
 5. Explain Types of Supervisory Control

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Subject Name: Management

Assignment No :-4

Course Outcome: Apply principles of safety management in all activities

Topic Name :- Safety Management

1. Define Accident and Types of Industrial Accidents

2. What is Effect of Accidents?

3. Write Short Note On:-

a) Fire Hazards

b) Fire Drill

4. Explain Preventative Measures

5. What is Work Permits? Explain Types of Permits.

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Subject Name: Management

Assignment No :- 5

Course Outcome: Understands various provisions of industrial acts

Topic Name :- Legislative Acts

1. Explain the Indian Factory Act.
2. Explain the Industrial Disputes Act.
3. Define Workman's Compensation Act in detail.
4. Why Industrial Acts are helpful for Employees?
5. Explain Minimum Wages Act.

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